



Office of the Mayor

REVISED AGENDA MATERIAL

Meeting Date: June 29, 2021

Item Number: #29

Item Description: FY 2022 Budget Adoption

Supplemental/Revision Submitted By: Mayor Arreguin

“Good of the City” Analysis:

The analysis below must demonstrate how accepting this supplement/revision is for the “good of the City” and outweighs the lack of time for citizen review or evaluation by the Council.

Attached are the Mayor’s FY 2022 Supplemental Budget Recommendations reflecting changes recommended by the Budget & Finance Policy Committee.

These revisions include modifications to close the budget deficit including spending American Rescue Plan funds and adjusting property tax revenue projections to close the deficit resulting from additional expenditures.

Accepting this supplemental material is for the “good of the City”, as the City Council is required by the end of June each year to adopt a balanced annual budget for the next fiscal year. The Mayor’s amendments prioritize public safety, traffic safety, the arts, economic recovery and climate action.

Consideration of supplemental or revised agenda material is subject to approval by a two-thirds vote of the City Council. (BMC 2.06.070)

A minimum of **42 copies** must be submitted to the City Clerk for distribution at the Council meeting. This completed cover page must accompany every copy.

Copies of the supplemental/revised agenda material may be delivered to the City Clerk Department by 12:00 p.m. the day of the meeting. Copies that are ready after 12:00 p.m. must be delivered directly to the City Clerk at Council Chambers prior to the start of the meeting.

Supplements or Revisions submitted pursuant to BMC § 2.06.070 may only be revisions of the original report included in the Agenda Packet.

MAYOR'S RECOMMENDED BUDGET

Mayor's Proposed FY 2022 Budget Recommendations				
	FY 2022 GF Budget	June 2021 "Other funds"	AAO#1 - November 2021	Comments
American Rescue Plan Use of Funds				
FY 2022 General Fund Deficit (replenished through ARP)	(22,720,387)			
Additional ARP funding for Special Funds and Projects	(23,081,000)			
City Council Budget Referral: Funding for Health Equity & Innovation District Consultant (ARP funded)	(250,000)			
ARP funds needed for Budget Balancing (see line 16)	(248,968)			
Total ARP need	(46,300,355)			
Prioritized Funding Requests and Council Referrals				
Tier 1 Departmental Requests to be funded	(1,143,580)		1,110,000	
Council Budget Referrals to be funded	(2,192,991)	1,850,000	220,000	
GF Baseline Budget Adjustments	2,161,017	-	2,161,017	
Other Adjustments deducted from Baseline GF Budget	824,972			<i>Insurance savings \$824,972</i>
General Fund Surplus/(Deficit)	(350,582)	1,850,000	3,491,017	
Amending Property Tax Projections	101,614			
ARP funds to balance	248,968			
FUND BALANCE				

MAYOR'S RECOMMENDED BUDGET

Police Department Budget				
Expense	FY20/21 Actual	FY 21/22 Budgeted Amount	AAO#1	Comments
Annualized Department Budget Not Including Overtime	70,609,567	67,463,531		
Police Overtime	6,264,641	5,764,641	1,000,000	\$ 1 Million held in Reserve to ensure monitoring of use
Total	76,874,208	73,228,172		
Staffing Deferral Savings		(6,699,464)		Defer 23 sworn and 7 unsworn positions through reimagining process
Projects Funded from BPD Savings in GF & ARP				
Improve Open Data portal		40,000		
Fair and Impartial Policing Implementation Plan Consultant		50,000		
Outreach Costs for New Police Accountability Board		35,000		
Officer Development Training Programs (Fair and Impartial Policing/Implicit Bias/Hate Crimes)		150,000		
Social Services for Mental Health/Outreach through HHCS		1,200,000		
Data Analyst/Staffing Bike Patrols		1,000,000		
Total funded through deferral savings		2,475,000		

MAYOR'S RECOMMENDED BUDGET

Adjustments to General Fund Baseline Budget				
Description	Adjustment	Prefund in AAO#1	Transfer to Other Fund	Comments
IT Move to 1947 Center Street	770,000	770,000		Approve moving forward but delay costs until AAO1
IT 2180 Milvia/4th Floor Rent	106,017	106,017		Defer paying rent until AAO1
Community Survey for November 2022 ballot measures	85,000	85,000		
Police Overtime	1,000,000	1,000,000		Reserve \$1M until AAO1
Ped Xing Signal @ intersection of Shattuck & Prince	100,000	100,000		
Traffic Calming at MLK and Stuart Street (up to)	100,000	100,000		
Total to be adjusted in Baseline Budget	\$ 2,161,017	\$ 2,161,017	\$ -	\$ -

Tier 1 Funded Priorities					
Department	Description	Amount	Funded June FY21/22	Pre-Funded AAO#1	Comments
Tier 1					
City Attorney	Modernization of office to electronic environment	26,000	26,000		
Finance	Additional staff resources for ERMA Phase 2 implementation	100,000	100,000		
Parks	West Campus Pool - Tile & Plaster Work & Filters	510,000		510,000	Pre-Fund in AAO #1
Planning	BESO - Implement 2020 Amendments	20,000	20,000		

MAYOR'S RECOMMENDED BUDGET

Planning	ZORP Publishing Costs	15,000	15,000		
Planning	New Planning Technician position --- based on \$114,412 (50% GF/50% PSC)	57,206	57,206		
Planning	Create 1 new position: Project Based (2 yrs) Senior Planner in the Land Use Policy Division	180,374	180,374		
Police	Improve Open Data portal	40,000	40,000		
Police	Officer Development Training Programs (Fair and Impartial Policing/Implicit Bias/Hate Crimes)	150,000	150,000		
Police	Portable Radio Replacement	600,000		600,000	Pre-Fund in AAO #1
Public Works	Vision 2050 Master Planning and Infrastructure Investment (GF/CIP)	400,000	400,000		
Public Works	EBMUD Administered Low Income Discount for Sanitary Sewer Customers	55,000	55,000		
Public Works	Dwight Triangle Rehabilitation Project	100,000	100,000		
	Tier 1 Total	2,253,580	1,143,580	1,110,000	

MAYOR'S RECOMMENDED BUDGET

City Council Referrals				
General Fund Expenditures				
Title	Amount	Funded June FY21/22	Pre-Funded AAO#1	Comments
Equitable Clean Streets Budget Referral: Funding for Staff to Conduct Bi-Weekly (Once Every Two Weeks) Residential Cleaning Services	500,000	500,000		
Establish Parking Benefit District (PBD) in the Adeline Corridor and Gilman District and Refer Funding to the Fiscal Year 2022 Budget Process	75,000	75,000		
Allocate Funding for a New Project Coordinator Position Within the Public Works Department to Help Implement the Electric Mobility Roadmap and Other Climate Initiatives	198,386		198,386	Defer to Nov 2021
Establish A Pilot Climate Equity Action Fund to Assist Low-Income Residents with Transition to Zero-Carbon Transportation and Buildings	600,000	600,000		
Annual Holocaust Remembrance Day	6,000	6,000		
Funding for Traffic Control Mitigations to Protect Pedestrian Access to Cragmont Elementary School	150,000	150,000		
Establishing A Pilot Existing Building Electrification Incentive Program to Assist New Homeowners, Renters and Existing Homeowners with Transition to Zero-Carbon Buildings	1,500,000			Defer to Nov 2021, Excess Equity
Phase 2 of Civic Center District Visioning	200,000	200,000		
Outreach Costs for New Police Accountability Board	35,000	35,000		
Healthy Black Families STEP Program	43,808	43,808		Restoring Funding to FY 21 Level
Berkeley Place	17,183	17,183		Restoring Funding to FY 21 Level
Fully Fund Individual Artist Grants	16,000	16,000		Remaining Funding After Mayor's Budget Allocation to

MAYOR'S RECOMMENDED BUDGET

Consultant for Implementation of Fair and Impartial Policing Recommendations	50,000	50,000		
George Florence Park/10th Street Traffic Calming	220,000		220,000	Prefund in AAO#1
Urgent Remediation of Unsafe Ninth Street Conditions/Phase 1	1,190,000			Defer to Nov 2021, Excess Equity
Bay Area Book Festival Annual Allocation	50,000	50,000		
UC Theater Concert and Careers Program	50,000	50,000		
Electric Vehicle Charging Infrastructure, Deferral from FY 21	300,000	300,000		
Willard Park Ambassador	100,000	100,000		
Total GF Council Priorities	\$ 5,301,377	\$ 2,192,991	\$ 418,386	
Council Referral Funding from Other Sources				
Landlord Incentives for Section 8 Participation	100,000			Measure U1*
Continuing Anti-Displacement Programs (Legal Defense, Housing Retention Program, Flexible Housing Subsidies	900,000			Measure U1*
Small Sites Program, Funding Needed to Complete Current Projects	650,000			Measure U1*
\$200,000 to the Bay Area Community Land Trust for Capacity Building to Support the Small Sites Program	200,000			Measure U1*
Total Council Referrals from other Funds	\$ 1,850,000	\$ -	\$ -	

MAYOR'S RECOMMENDED BUDGET

American Rescue Plan				
Description	Funded June FY 21/22		AAO #1	Comments
General Fund Revenue Replacement	22,720,387			
Marina Fund	1,400,000			
Parking Meter Fund	4,340,000			
Off Street Parking	3,940,000			
Camps Fund <i>(includes Echo Lake costs)</i>	1,035,000			
Sports Field Operations Fund	196,000			
Emergency Operations Center	1,500,000			
Programs to Address Community Safety and Crisis Response (i.e., Specialized Care Unit)	8,000,000			
Program to Support Arts Organizations in their Re-Opening	2,000,000			
Visit Berkeley	500,000			
Supplement technical assistance programs (i.e. Berkeley Business Retention Program)	100,000			
#DiscoveredinBerkeley Campaign	50,000			
"Berkeley Ventures Berkeley Values Initiative"	20,000			
Budget Referral: Funding for Health Equity & Innovation District Consultant	\$ 250,000			
Total Use of American Rescue Plan Resources	\$ 46,051,387		\$	-
Total LESS GF revenue replacement	\$ 23,331,000			

City Manager's Proposed Measure P Budget - FY 2022

Revenues	FY 2021 Estimate	FY 2022 Estimate
Beginning Fund Balance	\$9,859,779	\$11,374,137
Measure P Revenues (1)	9,200,000	8,500,000
Permanent Local Housing Allocation (FY 21)	0	0
Total Revenues and Balance of Funds	19,059,779	19,874,137

LESS: Total Expenses	7,685,642	15,688,170
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<u>Personnel Costs</u>	279,927	336,951
Finance: Accountant II	152,965	158,319
Finance: Contract Staffing	11,734	0
HHCS: Community Services Specialist II (Filled)	115,228	178,633
HHCS: 50% Senior Management Analyst	0	0

<u>Non Personnel Costs/Program Expenses</u>	7,405,715	15,351,219
Fire: 5150 Response & Transport	2,753,384	2,400,000
Dorothy Day House Shelter	300,000	566,000
Dorothy Day House Drop In	21,340	182,000
Pathways STAIR Center	1,200,000	1,499,525
No Place Like Home	0	0
Coordinated Entry System	0	1,000,000
BDIC Locker Program	25,000	50,000
LifeLong Medical - Street Medicine	50,000	525,000
YSA Tiny Home Village Case Management	117,000	78,000
DBA - Homeless Outreach Worker	40,000	40,000
Downtown Streets Team	225,000	225,000
Shelter at 742 Grayson Street		
Lease Payments	33,000	198,000
Operator (Dorothy Day)	130,000	784,000
Portable Toilets	5,000	20,000
COVID-19 Housing Solutions	0	0
Project Homekey	0	5,000,000
Permanent Housing Subsidies/Shallow Subsidies	1,501,078	1,600,000
1367 University Ave Housing Project	0	233,244
HHCS: Square One Hotel Vouchers	65,947	0
Training and Evaluation	0	50,000
Homeless Response Team	938,966	900,450
Berkeley Relief Fund	0	0

Fiscal Year Surplus (Shortfall)	1,514,358	-7,188,170
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Ending Fund Balance	11,374,137	4,185,966
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Measure U1 Budget - FY 2022

	FY 2021 Estimated	FY 2022 Planned
Revenues		
<i>Beginning Fund Balance</i>	6,224,483	4,164,575
ADD: Revenues	5,000,000	5,000,000
<i>Transfer In/Fr Fund</i>		
Total Revenues and Available Fund Balance	11,224,483	9,164,575
LESS: Total Expenses	7,059,908	7,767,501
Personnel Costs	927,751	947,973
Rent Board	0	0
HHCS (Measure O/Housing Trust Fund)	577,751	597,973
Finance (Rev Dev Position & Admin Costs)	350,000	350,000
Non Personnel and Other Program Costs	6,132,157	6,819,528
Small Sites/Community Land Trusts		
1638 Stuart/Small Sites predev (BACLT)		
1638 Stuart/Small Sites loan (BACLT)		
2321-2323 10th St. predev (NCLT)		
RFP: 2321-2323 10th St. loan (NCLT)		
Small Sites Program (Existing and New Projects)	1,000,000	1,650,000
Housing Trust Fund		
2001 Ashby predev (RCD)		
2001 Ashby predev (RCD)		
2527 San Pablo predev (SAHA)		
2021 Berkeley Way reserves (BRIDGE/BFHP)	3,000,000	3,023,365
Housing Trust Fund Program		
Development of New Housing Programs		
Organizational Capacity (BACLT)	100,000	\$200,000
Berkeley Unified School District Planning Grant		
New Housing Programs/Land Trust/Coops	150,000	
Anti-Displacement		
Rent Board (EDC & EBCLC)		0
East Bay Community Law Center (EBCLC)	275,000	\$275,000
Housing Retention Program (EDC)	250,000	\$250,000
Eviction Defense Center (EDC)	275,000	\$275,000
Flexible Housing Subsidy Pool (BACS)	100,000	\$100,000
Additional City Priorities		
1001, 1011 University Ave. acquisition	982,157	\$946,163
Landlord Incentives for Section 8 Participation		\$100,000
		6,819,528
Fiscal Year Surplus (Shortfall)		
Ending Fund Balance		1,397,074

Prioritized Funding Requests

Tier 1				
Department	Item	Amount	Other Fund/ Adj	Able to Defer to November
	General Fund COLAs	TBD		Depends on timing of contracts being approved by bargaining units and Council
	Public Safety Reimagining	TBD		Depends on how much is needed at the beginning of the year versus later.
	Mental Health Short-Term Response Model Implmented by HHCS and Police	TBD		Included in Specialized Care Unit \$8M allocation in ARP
City Attorney	Modernization of office to electronic environment	26,000		No
Finance	Additional staff resources for Phase 2 - ERMA implementation	100,000		No
PRW	West Campus Pool - Tile & Plaster Work & Filters		510,000	Resources are needed or pool will have to be closed. Project to bid in the Fall, construction to begin December 2021. <i>Prefund in AAO1</i>
Planning	BESO - implement 2020 amendments	20,000		Delaying these budget items would delay implementation of these projects.
Planning	ZORP Publishing Costs	15,000		No
Planning	New Planning Technician position --- based on \$114,412 (50% GF/50% PSC)	57,206		This position was originally created as a temporary position for administration of the Short-Term Rental program. If it is not made permanent, it will impact the Department's ability to process Short-Term Rental permit applications and other land use permits.
Planning	Create 1 new positions: Project Based (2yrs) Senior Planner in the Land Use Policy section	180,374		If this positions is not funded, staff would be unable to take up new land use policy projects through at least 2022. If the positions is not funded, it might impact the implementation of some of the pending major land use policy projects (including the Housing Element Update, Ashby & North Berkeley BART station area planning, an
Police	Improve Open Data portal	40,000		This would restrict the Police Department's ability to share crime data with the community, is a recommendation from the Fair and Impartial Policing Task Force, and important to transparency with the community.
Police	Officer Development Training Programs (Fair and Impartial Policing/Implicit Bias/Hate Crimes)	150,000		This would restrict the Police Department's ability to complete enhanced trainings to support community safety and meet Council referrals on these items.
Police	Portable Radio Replacement - radios are antiquated/not supported by manufacturer		600,000	The funding can be delayed but the authority to enter the lease agreement needs to be approved by July of 2021 (FY2022) to allow for the agreement to begin and equipment to be ordered. <i>Prefund in AAO1</i>
Public Works	Vision 2050 Master Planning and Infrastructure Investment (GF/CIP)	400,000		The \$400k project includes resource for items such as polling (a late summer/early fall poll and a tracking survey in May/June 2022), community engagement, bonding capacity study, and resources to develop a program plan.
Public Works	EBMUD Administered Low Income Discount for Sanitary Sewer Customers	55,000		EBMUD is hoping for the City to approve this item to commence this program in FY 2022.
Public Works	Dwight Triangle	100,000		
Tier 1 Total		1,143,580	1,110,000	

Tier 2				
Department	Item	Amount		Able to Defer to November
OED	Request to restore a temp analyst position (approved Mar 20) to support the Arts Division	TBD		Impact: Civic Arts would not be able to handle the volume of the '% for art'/public art program and run the grants application cycle (100 grants were funded, 127 applied last year, assume similar or greater volume this year coming year) – funding would be delayed to arts organizations, individual artists and festivals.

OED	Bayer contract analysis	10,000		The Bayer agreement must be executed no later than Feb 22 (the old one expires) and this work needs to be wrapped by the end of this year (2021). The additional \$10K would enable us to increase the contract scope for additional analysis of the proposed DA.
OED	Berkeley Ventures; Berkeley Values - campaign to work w/local tech sector (Note: Recommended to be funded to support economic initiatives)	15,000	15,000	This is a continuation of a campaign from the year before, OED has a consultant (TechEquity) already working on this, and it is going to be crucial to show that we have some work going on in this area, esp. if the updated Definition of R&D passes on 6/2 out of planning commission and is in front of council later this summer/early fall. <i>Included in ARP funding</i>
OED	Discovered in Berkeley - marketing campaign (Note: Recommended to be funded to support economic initiatives)	20,000	20,000	This goes to develop and run stories in Berkeley-side – if resources are not allocated until November 2021, there will not be any stories from June – Dec 2021 and it will be hard to maintain momentum on a campaign that folks are just beginning to “see” as thematic and impactful for our local businesses. <i>Included in ARP funding</i>
Fire	Technical Rescue Team - update training	150,000		
Fire	Hazardous Materials Response Team - update equipment and training	250,000		
Planning	Comprehensive analysis of fees for services	150,000		This project is part of the Planning Dept’s strategy to balance the Permit Service Center Fund projected operational deficit, by ensuring that the City is collecting revenues commensurate with the costs of service delivery.
Planning	Municipal Building Energy & Green Building Policy Update	20,000		Delaying these budget items would delay implementation of these projects.
Planning	Electric Mobility Roadmap	80,000		Delaying these budget items would delay implementation of these projects.
Planning	Analysis/feasibility study to implement the Transportation Impact fee program	100,000		Project unlikely to start prior to November 2021, allocating these resource as part of the mid-year FY22 budget process would not have any impact.
Planning	Building Electrification Equity Pilot program -increase resources for low/mod income households	240,000		Delaying these budget items would delay implementation of these projects.
Planning	Create 1 new positions: Project Based (2yrs) Associate Planner in the Land Use Policy section	158,146		If the position is not funded, staff would be unable to take up new land use policy projects through at least 2022. If the position is not funded, it might impact the implementation of some of the pending major land use policy projects (including the Housing Element Update, Ashby & North Berkeley BART station area planning, an overhaul of the City’s affordable housing policies, the Bayer DA modification, Southside Zoning updates, objective zoning standards, and ZORP), e.g., by <u>constraining the scope of research community</u>
Police	Community Safety during demonstrations - additional equipment and training	50,000		This funding is intended to expand bike trained and equipped officers.
Public Works	EV Charging Infrastructure - (Restoration of \$0.3M deferral and additional \$0.85M)	1,150,000		Delaying resource allocation until AAO1 would delay that project’s completion by ~4 months. If funded in AAO1, completing the project before fiscal year’s end (and installing four new chargers) is still possible.
Public Works	Dwight Triangle Rehabilitation Project	100,000		
Tier 2 Total		2,493,146	35,000	

Tier 3				
Department	Item	Amount		Able to Defer to November
Planning	Request to reallocate AMA position to Deputy Director --- based on \$224,000 (28% GF/72% PSC)	32,163		Restoring the Deputy Director position in the Planning Department is necessary to improve operations, customer service and succession planning.
Police	Expand employee wellness resiliency program	50,000		This would afford Police Department employees the access to resiliency resources and support highly functioning employees for ongoing community service.
Tier 3 Total		82,163	-	

Total Prioritized Funding Requests

3,718,889

1,145,000

**American Rescue Plan
Revenues and Fund Balance**

	FY 2021	FY 2022	FY 2023	FY 2024
Revenues				
American Rescue Plan Funds	\$33,323,145	\$33,323,145	\$0	\$0
Total Revenues	<u>33,323,145</u>	<u>33,323,145</u>	<u>0</u>	<u>0</u>
Beginning Fund Balance	\$0	\$33,323,145	\$20,844,902	\$16,794,902
Total Use of Stimulus Funds	0	45,801,387	4,050,000	0
Ending Fund Balance	<u>\$33,323,145</u>	<u>\$20,844,902</u>	<u>\$16,794,902</u>	<u>\$16,794,902</u>

**American Rescue Plan
Use of Funds (1)**

	FY 2021	FY 2022	AAO#1 (2)	FY 2023	FY 2024
General Fund					
Revenue Replacement for Provision of Government Services		22,720,387		TBD	0
Transfer to General Fund	0	<u>22,720,387</u>		0	0
Marina Fund					
Revenue Replacement for Provision of Government Services		1,400,000		1,150,000	0
Transfer to Marina Fund	0	<u>1,400,000</u>		1,150,000	0
Parking Meter Fund					
Revenue Replacement for Provision of Government Services		4,340,000		2,700,000	0
Transfer to Parking Fund	0	<u>4,340,000</u>	0	2,700,000	0
Off-Street Parking Fund					
Revenue Replacement for Provision of Government Services		3,940,000		200,000	0
	0	<u>3,940,000</u>	-	200,000	0
Camps Fund <i>(includes Echo Lake costs)</i>					
Revenue Replacement for Provision of Government Services		1,035,000		0	0
Transfer to Camps Fund	0	<u>1,035,000</u>		0	0
Sports Field Operations Fund					
Revenue Replacement for Provision of Government Services		196,000		0	0
Transfer to Sports Field Operations Fund	0	<u>196,000</u>		0	0
Emergency Operations Center	0	1,500,000		0	0
Programs to Address Community Safety and Crisis Response (i.e., Specialized Care Unit)	0	8,000,000		0	0
Program to Support Arts Organizations in their Re-Opening		2,000,000		0	0
Visit Berkeley		500,000		0	0
Supplement technical assistance programs (i.e. Berkeley Business Retention Program)		100,000		0	0
#DiscoveredinBerkeley Campaign		50,000		0	0
"Berkeley Ventures Berkeley Values Initiative"		20,000		0	0
Total Use of American Rescue Plan Resources	<u>\$0</u>	<u>\$45,801,387</u>	<u>\$0</u>	<u>\$4,050,000</u>	<u>\$0</u>

111-9903-391-9358

(2) Allocate 1/2 now and adjust based on actual loss in November AAO#1

Items Currently in the FY 2022 General Fund Baseline Budget					
Description	Amount	Adjustment	Transfer to Other Fund	AAO#1	Comments
FY 2021 budget deferrals	20,124,351				
FY 2022 budget deferrals	(8,656,115)				
Updated salaries for the Mayor and Councilmembers per Measure JJ	620,391				
Section 115 Trust	2,000,000				
Wildfire Mitigation	300,000				Backfill with Measure FF in AAO#1
Vegetation Management	250,000				Backfill with Measure FF in AAO#2
Summer Program Living Wage	404,000				
Office of the Director of Police Accountability	336,281				
City Attorney Salary Increase approved 4-20-21	75,598				
Updated funding amounts for IT Cost Allocation	1,502,539				Allocated to departments as part of the Cost Allocation Plan
Cybersecurity for Telecommuting Need (IT)	819,000				Total need is \$1,638,000 and \$819,000 represents an allocation of 50% of what is needed with the remainder to be recommended by the City Manager in November 2021 AAO #1
IT Move to 1947 Center Street				770,000	Defer to AAO#1 - will not happen until then
IT Website: Hosting Fee	72,000				
IT Website Licenses	21,000				
IT 2180 Milvia/4th Floor Rent				106,017	Defer rent to AAO#1
IT AT&T Telephone Charges	70,000				
BUSD Board Room Expenses for Council Meetings and ZAB Meetings	84,000				Approved with FY 2020 & FY 2021 Budget
Mayor & Council Internship Program	13,500				Approved with FY 2020 & FY 2021 Budget
OED - Small Business Support	75,000				Approved with FY 2020 & FY 2021 Budget
PRW - Extending Operating Hours for West Campus Pool to operate year round	292,127				Approved with FY 2020 & FY 2021 Budget
Fair Chance Ordinance Implementation	115,850				
Community Survey for November 2022 ballot measures	85,000	85,000		85,000	Defer to AAO#1
Wittman Ambulance Billing Contract	411,270				
Ground Emergency Medical Transport Quality Assurance Fee	185,000				
Police Overtime	1,000,000			1,000,000	
Projected Outside Counsel costs	1,400,000				Addition to CM Proposed Budget
Projected Settlements and Judgements	800,000				Addition to CM Proposed Budget
Increase Transfer to Catastrophic Loss Fund for Liability Program Insurance	1,578,225				Addition to CM Proposed Budget Original total for Cat Loss = 637,680 Now total for all of these = \$1,892,813
Increase for Property Program, Auto Physical Damage Program, and Crime Program Insurance costs	314,588				Addition to CM Proposed Budget
Low-Income Commissioner Stipends	35,000				Addition to CM Proposed Budget
Measure U1 Fund Transfer Revision	428,350				
Transfer to Stability Reserve Fund	1,375,000				Addition to CM Proposed Budget
Transfer to Catastrophic Reserve Fund	1,125,000				Addition to CM Proposed Budget
City-wide Undergrounding (PWENUD1602)	100,000				Addition to CM Proposed Budget
Freestanding Public Restroom - TBID	100,000				Addition to CM Proposed Budget
Ped Xing Signal @ intersection of Shattuck & Prince	100,000	100,000		100,000	Defer to AAO#1
Ped/Bike Safety along Oxford St	75,000				Addition to CM Proposed Budget
Reserved for Pedestrian/Bicycle Safety Improvements	100,000				Addition to CM Proposed Budget
Traffic Calming at MLK and Stuart Street (up to)	100,000	100,000		100,000	Defer to AAO#1
Solano Avenue Revitalization	300,000				
Total	28,131,955	285,000	-	2,161,017	

FY 2022 City Manager Proposed Budget Recommendations	
FY 2022 General Fund Deficit	(22,720,387)
Tier 1 Funding Requests	(1,043,580)
Council Unfunded Budget Referrals	TBD
Revised Surplus/Deficit	(23,763,967)
Transfer In of American Rescue Plan Funds	23,763,967
Revised Surplus/Deficit	-

Strategies for Unfunded Needs	
ARPA Funds	16,794,902
Raise Property Transfer Tax from \$12.5M to \$16.5M	4,000,000
Raise TOT revenue estimate	
Total	20,794,902

FY 2022 General Fund Budget Status

FY 2022 Baseline Revenues	190,875,002
FY 2022 Baseline Expenditures	213,595,389
Surplus/Deficit	(22,720,387)

FY 2022 General Fund Revenues	
FY 2022 Projected Revenues	212,995,352
Less: Property Transfer Taxes for Capital Improvement	(8,500,000)
Less: Measure P Revenues	(8,500,000)
Less: Measure U1 Revenues	(5,120,350)
FY 2022 Baseline Revenues	190,875,002

FY 2022 General Fund Expenditures	
FY 2022 Projected Expenditures	228,088,796
Less FY 2022 Expenditures Covered by Measure P	
5150 Transport	(2,400,000)
Finance/Accountant II	(158,458)
HHCS/CSS II	(175,168)
CMO-Neighborhood Services/Social Services Specialist	(163,940)
Community Agency Contracts	(5,738,981)
Homeless Response Team	(736,510)
Less FY 2022 Expenditures Covered by Measure P	(9,373,057)
Less FY 2022 U1 Revenues Transfer to U1 Fund	(5,120,350)

FY 2022 Baseline Expenditures	213,595,389
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Summary of Funded Council Referrals to the Budget Process
For the Period July 1, 2020 to June 30, 2021

Item #	Title	Council Date	Amount	Funding Allocation	Referred By
1	<u>Safety for all: The George Floyd Community Safety Act – Budget Request to Hire a Consultant to Perform Police Call and Response Data Analysis</u>	7/4/2020	\$ 150,000	Funded	Bartlett, Mayor Arreguin, and Harrison
2	<u>Providing our Unhoused Communities in the City of Berkeley with Potable Water and addressing Water Insecurity</u>	9/22/2020	\$ 10,000	Funded	Davila
3	<u>Authorize Installation of Security Cameras at the Marina and Request an Environmental Safety Assessment</u>	10/13/2020	\$ 120,000	\$60,000 – PRW–General Fund carryover request \$60,000 – Marina Fund	Kesarwani and Wengraf
4	<u>“Step Up Housing” Initiative: Allocation of Measure P Funds to Lease and Operate a New Permanent Supportive Housing Project at 1367 University Avenue</u>	10/13/2020	\$ 932,975	Measure P	Bartlett, Kesarwani, Wengraf, and Mayor Arreguin
5	<u>\$50,000 to UC Theatre Concert Career Pathways Education Program</u>	10/27/2020	\$ 50,000	Funded	Mayor Arreguin
6	<u>Radar speed feedback sign for Wildcat Canyon Road</u>	11/10/2020	\$ 20,000	Funded	Wengraf
7	<u>Berkeley Age Friendly Continuum</u>	11/17/2020	\$ 20,000	Funded	Mayor Arreguin and Wengraf
8	<u>Solano Avenue Revitalization Plan</u>	4/20/2021	\$ 300,000	Funded	Mayor Arreguin and Hahn
		Total	\$ 1,602,975		



FY 2022 General Fund Proposed Deferrals
All Departments
Personnel, Capital & Non- Personnel Services

Department	Program/Item	Proposed Deferral	Comments
<u>City Attorney</u>	Reduction in supplies, books, and subscription accounts	\$ 26,200	
	<i>Sub-Total</i>	\$ 26,200	
<u>City Clerk</u>	Deferral of purchase for e-filing software for Lobbyist Filings	\$ 20,000	
	Deferral from software account	\$ 10,000	
	<i>Sub-Total</i>	\$ 30,000	
<u>CMO-Animal Services</u>	Senior Animal Control Officer	\$ 64,270	vacant position; defer for six months
	Pride industries	\$ 3,059	
	Airfare	\$ 3,000	
	Lodging	\$ 2,000	
	Field Supplies	\$ 2,333	
	Other Supplies	\$ 2,000	
	<i>Sub-Total</i>	\$ 76,662	
<u>CMO - OED</u>	Small Business Support	\$ 25,000	Funding for support for businesses at risk of displacement or closure, provided by nonprofit partners (\$75K was deferred in FY21, this proposal adds \$50K back to add on to bolster existing work in technical support (Uptima/BAOBAB) or loans (Working Solutions) for Berkeley's hard hit small businesses as they recover from the pandemic's impacts.
	<i>Sub-Total</i>	\$ 25,000	
<u>Finance</u>	Customer Service Specialist II	\$ 119,349	vacant position; defer for 1 year
	Revenue Development Specialist I	\$ 131,226	vacant position; defer for 1 year
	Field Representative	\$ 127,745	vacant position; defer for 1 year
	Field Representative	\$ 127,745	vacant position; defer for 1 year
	Customer Service Specialist II	\$ 59,675	vacant position; defer for 6 months
	<i>Sub-Total</i>	\$ 565,741	
<u>Fire</u>	Travel budget	5,000	Defer travel budget
	Emergency Services Coordinator	145,345	Reallocate 12 months of Emergency Services Coordinator position funding to Measure GG
	Eliminate Exam Testing	14,000	Eliminate outside consultant and conduct in-house promotional exam process
	<i>Sub-Total</i>	\$ 164,345	
<u>HHCS</u>	Housing & Community Services Redistribution Senior Management Analyst	\$ 211,891	Per agreements with CMO, this position will be reallocated to CARES Act funds in FY22 and back to Measures P/U1 in FY23
	Aging Services Vacancy Office Specialist II	\$ 105,000	Vacant position; defer 100% of FTE for 1 year. Reduce clerical support
	Public Health Vacancy Senior Health Services Program Specialist	\$ 68,667	Vacant position; defer for 4 months at 30% FTE
	Public Health Officer Unit Redistribution Epidemiologist	\$ 29,795	Shift 18% of FTE for 1 year from General Fund to fund 336, One-Time Grant (CARES Act). Limited non-COVID activities
	Environmental Health Vacancy Environmental Health Supervisor	\$ 10,720	Vacant position; defer for 6 months at 6% FTE
	Aging Services Redistribution Community Services Specialist I	\$ 74,100	Shift costs from General Fund to fund 313, Targeted Case Management



FY 2022 General Fund Proposed Deferrals

All Departments

Personnel, Capital & Non- Personnel Services

Department	Program/Item	Proposed Deferral	Comments
	Environmental Health Vacancy		
	Registered Environmental Health Specialist	\$ 154,000	Vacant position; defer 100% of FTE for 1 year. May need to reduce number and/or frequency of inspections.
	<i>Sub-Total</i>	\$ 654,172	
Human Resources	Associate HR Analyst	\$ 42,188	vacant position; defer for 3 months
	<i>Sub-Total</i>	\$ 42,188	
Planning	OS II - Toxics/OESD (42%)	\$ 47,414	Cost shift to PSC; vacant, and can keep vacant
	CSSI - OESD (45%)	\$ 46,373	Cost shift to PSC
	OSII - Toxics/OESD (25%)	\$ 28,223	Cost shift to CUPA fund
	Haz Mat II (3 positions related to GF projects) - Toxics (28%)	\$ 43,102	Cost shift to CUPA fund
	Haz Mat Manager - Toxics (23%)	\$ 53,967	Cost shift to CUPA fund
	Interns - Toxics	\$ 16,420	
	Interns - OESD	\$ 20,051	personnel
	Travel and Training	\$ 4,800	non-personnel
	<i>Sub-Total</i>	\$ 260,350	
Police	Police Officers	\$ 5,821,973	23 vacant sworn positions; defer for 1 year. \$243,023 - salary and benefits per position. Extends the reduction of authorized Sworn positions by 23 to allow space for the Reimagining Public Safety Process. May overfill from time to time to account for employee separations.
	Communications Center Manager	\$ 216,131	vacant position; defer for 1 year
	Community Service Officer	\$ 330,393	3 vacant positions; defer for 1 year. \$110,131 - salary and benefits per position.
	Office Specialist II	\$ 104,240	vacant position; defer for 1 year
	Office Specialist III	\$ 119,973	vacant position; defer for 1 year
	Parking Enforcement Officer	\$ 106,754	vacant position; defer for 1 year
			<i>*Extends the reduction of authorized non-sworn positions by 7 to allow space for the Reimagining Public Safety Process.</i>
	<i>Sub-Total</i>	\$ 6,699,464	
PRW	Assistant Recreation Coordinator	\$ 111,992	vacant position; defer for 1 year. Reduced programming provided by Recreation. This position provides programming for our Teens and Playground Programs.
	<i>Sub-Total</i>	\$ 111,992	
Total Deferrals		\$ 8,656,115	



FY 2021 General Fund Adopted Deferrals

All Departments

Personnel, Capital & Non- Personnel Services

Department	Program/Item	ADOPTED	FY 2020 Allocations	Comments
		15%		
City Attorney	<i>Recommended Deferral</i>	\$ 423,159		
	Legal Office Manger (vacant)	\$ 144,998		defer hiring to FY 22
	Deputy City Attorney III (vacant)	\$ 117,130		Defer hiring 1 DCA to Dec. 2020 (10%)
	Deputy City Attorney III (vacant)	\$ 46,852		Defer hiring 1 DCA to Feb. 2021 (12%)
	Deputy City Attorney III (vacant)	\$ 117,130		Defer hiring 1 DCA to FY 2022 (15%)
	40% reduction in Supplies, books, and subscription	\$ 26,200		
	<i>Sub-Total</i>	\$ 452,310		
City Clerk	<i>Recommended Deferral</i>	\$ 400,148		
	Deferral of purchase for e-filing software for Lobbyist Filings	\$ 20,000	Yes	
	Deferral from software account	\$ 10,000		
	<i>Sub-Total</i>	\$ 30,000		
<i>Notes: Additional savings could be generated from Elections Costs Deferral and Fair Elections Fund Deferral depending on the number of measures placed on the ballot and potential new costs from Registrar of Voters (ROV) related to COVID-19.</i>				
CMO - Admin	<i>Recommended Deferral</i>	\$ 1,031,448		
	Associate Management Analyst (vacant)	\$ 154,803		Reassign Commission Secretary, reduced / reassigned sidewalk enforcement
	Digital Communications Position - CSS (vacant)	\$ 163,000		
	Census 2020 (FY20)	\$ 125,000	Yes	unspent funds in FY20 due to COVID-19
	Printing and Binding	\$ 7,000		
	Advertising	\$ 5,000		
	Postage	\$ 5,000		
	Office Supplies	\$ 5,000		
	Miscellaneous	\$ 5,000		
	Solano Avenue Revitalization Plan	\$ 300,000		FY 20 Excess equity - Carried over to FY 21, Part of Baseline 1-time allocation
CMO - Admin Continuation	Citywide Risk Assessment	\$ 100,000	Yes	FY 20 Excess equity, no contract, no funds spent
	Code Enforcement Workload Analysis, Licensing and Support Equipment	\$ 81,185	Yes	FY 19 Carryover to FY 20 Budget
	<i>Sub-Total</i>	\$ 950,988		
CMO-Animal Services	Senior Animal Control Officer (vacant)	\$ 132,917		
	Pride industries	\$ 9,177		
	Airfare	\$ 3,000		
	Lodging	\$ 2,000		
	Field Supplies	\$ 7,000		
	Other Supplies	\$ 6,000		
	<i>Sub-Total</i>	\$ 160,094		
CMO - OED	<i>Recommended Deferral</i>	\$ 432,974		
	<i>Adjusted Deferral per OED*</i>	\$ 236,746		
	Festival Grants Program	\$ 158,315		The City will likely be discouraging large gatherings through FY21 (although some of these events may still occur by pivoting to online or other media).
	Berkeley Film Foundation	\$ 25,000		
	15% Berkeley Arts Center Reduction	\$ 12,998		
	Small Business Support	\$ 75,000		Funding for support for businesses at risk of displacement or closure, provided by nonprofit partners.
	Bayer Development Agreement	\$ 25,000	Yes	FY 20 Excess Equity, No Contract, Not Spent
	<i>Sub-Total</i>	\$ 296,313		



FY 2021 General Fund Adopted Deferrals

All Departments

Personnel, Capital & Non- Personnel Services

Department	Program/Item	ADOPTED	FY 2020	Comments
		15%	Allocations	
CMO - OED Continuation				
<i>Notes: *Adjusted for the Downtown PBID Assessment and Visit Berkeley (pass through allocations)</i>				
	<i>Downtown PBID Assessment: Under the provisions of Prop 218 the City is obligated to pay this special assessment</i>			
	<i>Visit Berkeley TOT Share: This amount will automatically scale down, as the actual payment is calculated as one twelfth of TOT revenues.</i>			
Finance	<i>Recommended Deferral</i>	\$ 960,233		
	Customer Service Specialist II (vacant)	\$ 119,349		<p>Proposal 1: \$642K savings or roughly 10% of the projected shortfall from FY2021. A moderate plan; creating a leaner Finance Department that is able to deliver baseline services. This proposal would defer the vacancies for the Customer Service Specialist II and two Field Representative positions for the full year and defer the Revenue Development Specialists I and II for 11 months.</p> <p>Proposal 2: \$767K savings or roughly 12% of the projected shortfall from FY2021. A more aggressive plan; prolonging some deferrals and leaving more positions vacant. This will reduce the department's ability to generate additional sources of revenue and may lead to longer wait times at the Customer Service Counter. The Contract Administrator vacancy would be deferred for three months; one Customer Service Specialist II for six months; and the remaining positions, Customer Service Specialist II, Revenue Development Specialists I & II, as well as the two Field Representatives for the full year.</p> <p>Proposal 3: \$964K savings, or roughly 15.1% of the projected shortfall from FY2021. The most aggressive plan; leaving the majority of positions unfilled and only hiring critical positions for a few months in FY2021. The Accounting Manager and one Customer Service Specialist II would remain vacant for six months, and the Contract Administrator would remain vacant for nine months. The remaining positions, Customer Service Specialist II, Revenue Development Specialists I and II, and two Field Representatives would be deferred for the full year.</p>
	Rev Dev Specialist I (vacant)	\$ 131,226		
	Rev Dev Specialist II (vacant)	\$ 160,833		
Finance Continuation	Field Representative (vacant)	\$ 127,745		
	Field Representative (vacant)	\$ 127,745		
	Contract Administrator (vacant)	\$ 122,628		
	Customer Service Specialist II (vacant)	\$ 59,675		
	Accounting Manager (vacant)	\$ 114,978		
	Training and Conference – Registration	\$ 3,250		
	Travel – Lodging	\$ 3,750		
	Printing and Binding	\$ 9,000		
	Supplies – Office	\$ 14,675		
	Non-Capital – Comp, Software, & Office Equ	\$ 15,325		
	Non-Capital – Furniture and Fixtures	\$ 15,000		
	<i>Sub-Total</i>	\$ 1,025,180		
Fire	<i>Recommended Deferral</i>	\$ 4,943,196		
	OT Deferral and Reduction	\$ 521,328		One time reduction of \$521,328 from the Suppression division General Fund overtime budget, which will lead the elimination of most if not all discretionary overtime. (Measure GG to cover minimum staffing overtime of \$523k).
	OT Deferral and Reduction	\$ 273,352		OT deferral



FY 2021 General Fund Adopted Deferrals

All Departments

Personnel, Capital & Non- Personnel Services

Department	Program/Item	ADOPTED	FY 2020 Allocations	Comments
		15%		
	Firefighter/Paramedic open requisitions (9)	\$ 1,624,434		One year of salary savings for 9 budgeted benefited positions. Estimated OT costs to backfill these positions for a year is \$1.30 million and would have a significant impact on existing personnel working mandatory overtime.
	Retirement of Firefighter/Paramedic (4)	\$ 447,830		Anticipated retirements of four firefighters in December 2020 (six month savings). Estimated OT costs to backfill these positions for six months is \$371,716 and would have a significant impact on existing personnel working mandatory overtime.
	Fire Prevention Inspector (Sworn)	\$ 245,459		Delay replacement of Fire Prevention Inspector Sworn for a year.
	Emergency Services Coordinator	\$ 145,344		Redirect 12 months of Emergency Services Coordinator position funding to Measure GG.
	Vegetation Mgmt. personnel budget	\$ 97,800	Yes	Due to pandemic, staff weren't able to work on this project which left a remaining balance of \$97,800 (total was \$107,800).
	Travel	\$ 5,000		Defer 6 months of travel budget since usage is all year.
<u>Fire Continuation</u>	Eliminate Exam Testing	\$ 14,000		Eliminate outside consultant and conduct in-house promotional exam process.
	Vegetation Mgmt. non-personnel budget	\$ 334,000	Yes	Due to pandemic, veg mgmt. plans weren't able to be executed and \$334k was routed to EOC budget.
	Paramedic Supervisor open position (1)	\$ 246,545		
	<i>Sub-Total</i>	\$ 3,955,092		
<u>HHCS</u>	<i>Recommended Deferral</i>	\$ 2,203,241		
	PHEP New Funding FY21			
	HSPS (40%):	\$ 48,290		Use 85% of new PHEP COVID funds in FY21 for PHEP staffing. Total of \$56,812 but three months in FY20, took 90% for FY21
	HSPS (33%):	\$ 38,697		
	SHSPS (40%):	\$ 70,944		
	Reduce Youthworks for summer 2020			
	Youth Wages Savings	\$ 303,225		Started with \$543,725, subtracted \$140,000 for 50 youth @15.50 for 30 hr for 6 weeks. Subtracted \$110,000 for Extended Program. Limit summer program to 50 highest need applicants. Continue reduced Extended Program.
	Defer filling CSSIII (3 month vacancy - PC#XX):	\$ 47,500		Defer replacements: CSSII by 3 months and CSSI by 6 months.
	Defer filling CSSI (6 month vacancy - PC#9):	\$ 68,000		
	PH Vacancies			6 months savings for HSS, full year savings for PHN and SHSPS.
	Defer filling 1.0 FTE HSS - PC#3	\$ 111,000		
	Defer filling 1.0 FTE SHSPS - PC#11	\$ 206,000		
	Defer filling 1.0 FTE PHN - PC#13	\$ 174,000		
	AG Vacancy			reduce clerical support
	Defer filling Aging vacancy (OSII - PC#212)	\$ 105,000		
<u>HHCS Continuation</u>	EH Vacancy			
	Defer filling 1.0 REHS	\$ 154,000		Longer term reduction in REHS; may need to reduce number and/or frequency of inspections.
	Defer filling Vector Control Tech vacancy (.27FTE gf)	\$ 31,500		
	HCS Admin Funds			
	Reallocate GF personnel costs to HEAP Admin funds	\$ 50,000		Funds unavailable for other purposes
	AG Redistribution			
	Use 056 Fund balance for .50FTE (CSS1 PC#28)	\$ 74,100		Reduce TCM fund balance
	OD Vacancy			
	Defer filling OD vacancy (AOSIII - PC#7)	\$ 109,000		Would continue high load on current Payroll Staff



FY 2021 General Fund Adopted Deferrals

All Departments

Personnel, Capital & Non- Personnel Services

Department	Program/Item	ADOPTED	FY 2020 Allocations	Comments
		15%		
	HCS Fed funds Admin redistribution: Fund Deputy Director position/other through Fed. Admin funds:	\$ 75,000		Additional Documentation requirements
	Defer filling CSSII (PC#126)	\$ 162,353		Reduce ability/flexibility to address issues because position will be restricted to eligible Boomerang activities
	Reallocate HCS Senior Management Analyst vacant (req# 2020-00086)	\$ 181,933		For first two years fund position with CDBG/ESG
	HCS Admin Funds Reallocate GF personnel costs to county Boomerang funds	\$ 90,000		Funds unavailable for other purposes
	MH Vacancy			
	Health Officer (HO) - Infectious Disease grant	\$ 80,000		Use to fund Covid efforts in FY21
	Sugar Sweetened Beverage (SSB) program	\$ 30,000		Save funds from FY21
	Environmental Health Division Environmental Health Supervisor (PC#1)	\$ 21,439		Additional Deferrals 12% GF funded
	Public Health Division Health Services Program Specialist(PC#38)	\$ 50,635		33% GF funded
<u>HHCS Continuation</u>	Office Specialist II (PC#68)	\$ 87,593		82% GF funded
	Office Specialist II (PC#335)	\$ 80,116		75% GF funded
	Aging Services Division Mini Bus Driver (PC#10)	\$ 107,148		100% GF funded
	Senior Service Assistant 0.5FTE (PC#11)	\$ 33,052		58% GF funded
	<i>Sub-Total</i>	\$ 2,590,526		
<u>Human Resources</u>	<i>Recommended Deferral</i>	\$ 355,612		
	Vacant Associate HR Analyst and 40% HR Manager positions	\$ 249,188		
	Vacant HR Technician position (7 months)	\$ 49,188		Both of those positions would be open for three months in FY21 due to recruitment time and could claim those savings to adjust. However, if we need to adjust for the data in a larger capacity we are prepared to hold 1 position open for the whole year, and account for 3 months for a 2nd position to meet the 15% target. These are updates that were not included in the proposal but can be only if necessary
	Employee Relations Professional Service Contract	\$ 25,000		
	From Personnel and Admin Services Advertising account	\$ 15,247		
<u>Human Resources Continuation</u>	Navex Contract	\$ 16,989		Equal Employment Opportunity Training contract - savings (software and licenses) for FY21. Sexual harassment training will be covered by Department of Fair Employment and Housing for free.
	<i>Sub-Total</i>	\$ 355,612		
<u>Information Technology</u>	<i>Recommended Deferral</i>	\$ 1,410,439		
	Fund 891 Division 2701 MISC PROF SVCS	\$ 102,731		
	PROFESSIONAL DUES AND FEE	\$ 50,000		Cancelled Gartner Subscription
	COMMERCIAL TRAVEL	\$ 7,200		
	BOOKS AND PUBLICATIONS	\$ 12,000		
	Fund 891 Division 2702 MISC PROF SVCS	\$ 180,000		Cancelled: GIS Master Address Database Project



FY 2021 General Fund Adopted Deferrals

All Departments

Personnel, Capital & Non- Personnel Services

Department	Program/Item	ADOPTED	FY 2020 Allocations	Comments
		15%		
	PROFESSIONAL DUES AND FEE	\$ 30,000		
	FURNITURE AND FIXTURES	\$ 5,000		
	COMPUTERS & PRINTERS	\$ 7,500		
	SMALL EQUIPMENT	\$ 2,500		
	Fund 891 Division 2703			
	MISC PROF SVCS	\$ 125,000		Cancelled: Deployment of additional ServiceNow modules
	COMPUTER SOFTWARE/LIC MTC	\$ 100,000		Cancelled: Scripting project
	PROFESSIONAL DUES AND FEE	\$ 15,000		
	FURNITURE AND FIXTURES	\$ 5,000		
	COMPUTERS & PRINTERS	\$ 10,000		
	SMALL EQUIPMENT	\$ 7,000		
	Fund 891 Division 2704			
	MISC PROF SVCS	\$ 27,260		Cancelled: Help Desk training and education services
Information Technology Continuation	MISC PROF SVCS	\$ 162,000		Cancelled: Two cyber security priority 2 projects
	SMALL EQUIPMENT	\$ 21,250		Cancelled: cables and components for citywide distribution
	Fund 891 Division 2709			
	COMPUTER SOFTWARE/LIC MTC	\$ 60,000		Cancelled: CRM Project (Lagan replacement)
	TELEPHONES	\$ 25,000		
	PRINTING AND BINDING	\$ 3,650		
	COMMERCIAL TRAVEL	\$ 5,000		
	BOOKS AND PUBLICATIONS	\$ 350		
	OFFICE SUPPLIES	\$ 2,500		
	FURNITURE AND FIXTURES	\$ 2,500		
	SMALL EQUIPMENT	\$ 1,700		
	Fund 891 Division 2750			
	COMPUTERS & PRINTERS	\$ 67,298		Cancelled: FY21 Wifi and Uninterrupted Power Supplies Replacement Programs
	1947 MOVE	\$ 572,000	Yes	
	Fund 608 Division 2750 VOIP	\$ 198,000		Cancelled FY21 Annual GF transfer to VoIP
	<i>Sub-Total</i>	\$ 1,807,439		
Planning	<i>Recommended Deferral</i>	\$ 320,086		
	OS II - Toxics/OESD (42%)	\$ 47,414		Cost shift to PSC
	CSSI - OESD (35%)	\$ 46,373		amount and % change per Planning 6/2/20
	OSII - Toxics/OESD (25%)	\$ 28,223		
	Haz Mat II (3 positions related to GF projects) - Toxics (28%)	\$ 43,102		Cost shift to CUPA fund
	Haz Mat Manager - Toxics (23%)	\$ 53,967		
	CEQA student housing	\$ 45,000	Yes	
	Density Standards	\$ 8,000	Yes	
Planning Continuation	Southside EIR	\$ 58,000	Yes	
	Missing Middle RFP Study	\$ 100,000	Yes	
	BART Station Env Planning	\$ 50,000	Yes	
	Landmarks Pres Grants	\$ 20,000	Yes	
	BART Station Env Planning (ph 3 deferral)	\$ 40,000	Yes	
	Interns - Toxics	\$ 16,420		Additional Deferrals
	Interns - OESD	\$ 20,051		personnel
	Senior Planner	\$ 95,804		
	Travel and Training	\$ 4,800		non-personnel
	<i>Sub-Total</i>	\$ 677,154		
Police	<i>Recommended Deferral</i>	\$ 10,477,665		
	General Fund (Fund 011)	\$ 5,514,176		In order to meet the 10% reductions, it would require a



FY 2021 General Fund Adopted Deferrals
All Departments
Personnel, Capital & Non- Personnel Services

Department	Program/Item	ADOPTED	FY 2020 Allocations	Comments
		15%		
	Prop 172 (Fund 126)	\$ 1,000,000		total of 25 police department positions to be vacant and an 8.7% reduction in staff from 285 positions to 260. Of the 25 police department positions, 16 would be Police Officer positions which will generate savings of \$3,888,368
	Citizens Option Public Safety (Fund 159)	\$ 600,000		
	General Fund (Fund 011)	\$ 1,458,138		
Police Continuation	General Fund (Fund 011)	\$ 1,701,161		In order to meet the 12% reductions, it would require a total of 31 police department positions to be vacant and a 10.8% reduction in staff from 285 positions to 254. Of the 31 police department positions, 22 would be Police Officer positions, which will generate savings of \$5,346,506
	Non-mandatory training and travel along with eliminating non-essential purchases	\$ 500,000		
	Defer purchase of vehicles	\$ 412,483		
	Gun buyback program	\$ 60,000	Yes	
	<i>Sub-Total</i>	\$ 11,245,958		
PRC	<i>Recommended Deferral</i>	\$ 93,915		
	Services and Materials	\$ 13,509		Substantial savings in the Registration, Travel, and Meals & Lodging categories, due to cancellation of the NACOLE conference. The conference is being reformulated as a series of webinars, for a fee, so a small amount remains in the Registration category.
	Services and Materials	\$ 1,425		Postage and Rental of Office Equipment & Furniture (copier) expenses are reduced by a greater reliance on electronic agenda packets, and perhaps a reduction in the number of meetings. This would also reduce the amount of office supplies needed.
PRC Continuation	Services and Materials	\$ 4,275		Charges for using the South Berkeley Senior Center (Rental of Land) for Commission meetings could be reduced by having fewer meetings or holding them via videoconferencing
	<i>Sub-Total</i>	\$ 19,209		
PRW	<i>Recommended Deferral</i>	\$ 913,807		
	Assistant Recreation Coordinator (vacancy)	\$ 111,992		Reduced programming provided by Recreation. This position provides programming for our Teens and Playground Programs.
	Echo Lake ADA (CIP PRW Camps Capital)	\$ 445,388	Yes	This funding is Phase 1 of a \$2.1M Construction project. The design for the full project is in process. Echo Lake Camp will not be open this summer so a 1 year deferral will not effect our liability.
	John Hinkel Play Area (CIP PRW Parks Capital)	\$ 300,000		A portion of the project will be cost-shifted from CIP to Parks Tax. This reduction will effect the construction of both this project and the Ohlone Mural and playground project.



FY 2021 General Fund Adopted Deferrals

All Departments

Personnel, Capital & Non- Personnel Services

Department	Program/Item	ADOPTED	FY 2020 Allocations	Comments
		15%		
	Skate Parks Improvements (CIP PRW Parks Capital)	\$ 100,000		This \$100,000 of GF will be cost-shifted from CIP to Parks Tax because it is an immediate safety concern. This project effects the construction of both John Hinkle Lower and the Ohlone Mural and playground project.
	<i>Sub-Total</i>	\$ 957,380		
Public Works	<i>Recommended Deferral</i>	\$ 527,719		
	Equipment Replacement	\$ 1,081,699		FY21 transfer from the General Fund to Fund 671
	Purchase of a new sweeper	\$ 300,000	Yes	
	<i>Sub-Total</i>	\$ 1,381,699		
<u>Approved Budget Referrals/ Recommendations</u>	City-wide Undergrounding (PWENUD1602)	\$ 100,000	Yes	<u>\$16,479 has been spent/encumbered</u> Project that has not started and can be delayed Amount Budgeted in Public Works
	Freestanding Public Restroom - TBID	\$ 100,000	Yes	Project that has not started and can be delayed Amount Budgeted in Public Works
	Ped Xing Signal @ intersection of Shattuck & Prince	\$ 100,000	Yes	Project that has not started and can be delayed Amount Budgeted in Public Works
	Ped/Bike Safety along Oxford St	\$ 75,000	Yes	Project that has not started and can be delayed Amount Budgeted in Public Works
	Reserved for Pedestrian/Bicycle Safety Improvements	\$ 100,000	Yes	Project that has not started and can be delayed ; \$100K-FY20 Amount Budgeted in Public Works - \$100K
	Traffic Calming at MLK and Stuart Street (up to)	\$ 100,000	Yes	Project that has not started and can be delayed
	Mayor's Office Budget	\$ 45,000		
	<i>Sub-Total</i>	\$ 620,000.00		
Notes:	<i>The list excludes all projects that have started and will be completed and/or were completed per PW GF/CIP/Excess Prop. Tax projects.</i>			
	Total Capital and Non-Personnel Deferral	\$ 26,524,954		



FY22 General Fund Requests by Department

DEPARTMENT	TOTAL FUNDING REQUEST	COMMENTS	
Auditor			
City Attorney	\$2,220,000	\$20K - Modernization of office to electronic environment \$800K - Projected Settlements and Judgements \$1,400K - Projected Outside Council costs	1
City Clerk			
City Manager			
City Manager: OED	\$45,000	TBD - request to restore a temp analyst position (approved Mar 20) to support the Arts Division \$10K - Bayer contract analysis (is this confirmed?) \$15k - Berkeley Ventures; Berkeley Values - campaign to work w/local tech sector \$20K - Discovered in Berkeley - marketing campaign	2-3
Finance	\$100,000	\$100K - additional staff resources for Phase 2 - ERMA implementation	1
Fire	\$400,000	\$150K - Technical Rescue Team - update training \$250K - Hazardous Materials Response Team - update equipment and training	2
HHCS			
Human Resources			
IT			
Office of the Director of Police Accountability			
Parks, Recreation & Waterfront	\$2,595,000	\$780K - to cover operating deficit in the Marina Fund \$510K - West Campus Pool - plaster & filters (FY21 deferral) \$705K - Echo Lake ADA improvements (FY21 deferral) \$600K - Waterfront dock, pilings & dredgings (FY21 deferral)	1



FY22 General Fund Requests by Department

DEPARTMENT	TOTAL FUNDING REQUEST	COMMENTS
Planning	\$1,068,446	\$150K - comprehensive analysis of fees for services - 2 \$20K - Municipal Building Energy & Green Building Policy Update - 2 \$20K - BESO - implement 2020 amendments - 1 \$80K - Electric Mobility Roadmap - 2 \$100K - analysis/feasibility study to implement the Transportation Impact fee program - 2 \$240K - Equity Pilot program -increase resources for low/mod income households - 2 \$62,720 - request to reallocate AMA position to Deputy Director --- based on \$224,000 (28% GF/72% PSC) - 3 \$57,206 - new Planning Technician position --- based on \$114,412 (50% GF/50% PSC) - 1 \$338,520 - create 2 new positions 1. Project Based (2yrs) Senior Planner 2. Project Based (2yrs) Associate Planner in the Land Use Policy section -1
Police	\$890,000	\$50K - expand employee wellness resiliency program -3 \$40K - improve Open Data portal - 1 \$50K - Community Safety during demonstrations - additional equipment and training - 2 \$150K - Officer Development Training Programs (Fair and Impartial Policing/Implicit Bias/Hate Crimes) -1 \$600K - Portable Radio Replacement - radios are antiquated/not supported by manufacturer -1
Public Works	\$1,605,000	\$400K - Vision 2050 Master Planning and Infrastructure Investment (GF/CIP) - 1 \$1,150K - EV Charging Infrastructure - (Restoration of \$0.3M deferral and additional \$0.85M) - 2 \$55K - EBMUD Administered Low Income Discount for Sanitary Sewer Customers - 3
TOTAL GF Funding Request	\$8,923,446	

Items Not Currently in FY 2022			
Description	Amount	Comments	
Funds for Fire Department Gurneys	74,000	Measure FF	
Fire Medical Supplies	90,200	Measure FF	
Transfer amounts to Paramedic Tax Fund	1,282,259	Measure FF	
Fire Compressor	350,000	Measure FF	
Property Tax Replacement	400,000	FY 2023?	
Public Safety Reimagining		TBD	\$8M in SCU (from ARP) and \$1.4M f(out of police OT) for south/west berkeley community policing bike patrol
CIP Transfer Increase	1,300,000		
Estimated Homelessness and Housing Needs (in progress)			
Berkeley Way	3,023,365	Measure U1	
Outdoor Encampment	615,000	Measure P	
Total	3,638,365		